



**Missouri Basket weavers Guild, Inc.  
2012 Convention August 2-5 2012  
St Louis Marriott West, St. Louis, Missouri**

**TEACHER CONTRACT**

The Missouri Basket weavers Guild, hereinafter referred to as MBG, and «**Teacher\_Name**», hereinafter referred to as Teacher, agree to the following:

1. The MBG agrees to offer the following workshops, to be taught by the Teacher, in the convention brochure. The Teacher agrees to conduct the workshop(s) at the stated time, for the stated materials fee as follows:

<u>Workshop Title</u>	<u>Day</u>	<u>Level</u>	<u>Time</u>	<u>Hours</u>	<u>Material Fee</u>
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2. Please carefully read the workshop title, hours and material fee information in item #1, as this is what will be printed in the convention book. Please annotate above if there are any changes/corrections needed.
3. The MBG will collect and hold the material fees on behalf of the Teacher (checks made payable to the Teacher). All materials fees will be paid at the convention.
4. The MGB reserves the right to cancel any workshop for any reason it deems necessary. This right includes an insufficient number of registrants for any session.
5. The Teacher agrees to teach what is contained in the submitted course description as printed in the Convention Brochure.
6. The Teacher agrees to provide a printed pattern for each student. In addition, we are asking Teachers to donate a copy of their pattern(s) for the pattern book for the convention's silent. Your donated pattern(s) will not be reproduced or used for any purpose other than inclusion in the silent auction. If possible, please provide the pattern(s) for the pattern book with your signed contract. Otherwise, please provide the pattern(s) to the address below by July 1, 2012.
7. The Teacher agrees that the MBG will not assume responsibility for injury to persons and/or loss or theft of property or equipment during the convention.
8. If an emergency arises to prevent the Teacher from performing his/her duties as written, the Teacher agrees to contact the convention Chairman immediately upon knowledge of any such situation.
9. The Teacher is considered an independent contractor bound by the terms and conditions of this contract only.
10. A Teacher who wishes to enroll as a student in other classes must pay the full convention registration fee and the full material fees for the workshop assigned.
11. Teachers will receive the Convention Brochure at a later date. Included in the brochure will be a registration form and information on available meals and the Friday evening Market Place. Please read this information carefully and return a completed convention registration form even if you elect not to participate in any of the other convention offerings.
12. A workspace to conduct each workshop will be provided by the MBG. Each space will accommodate a maximum class size of twelve (12) students unless otherwise agreed upon with the Teacher.
13. Teacher will provide a brief biography of their teaching experience for inclusion in the convention brochure to Sandy Hertel at slhrtl@sbcglobal.net or by mail no later than January 28, 2012.

Please contact Sandy Hertel (314) 623-2451 or slhrtl@sbcglobal.net with any questions. Please sign and return one copy of this contract to Sandy Hertel, 1167 Spencer Hill Dr., St. Peters, MO 63376 no later than **January 28, 2012**. If possible, include one copy of each pattern for the classes listed.

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(Signature)

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(Date)